

# Statement of Responsibilities

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The Motability Scheme provides affordable, worry-free motoring for our disabled customers. This is only possible through customers following a few simple rules.

Before placing your order, it is important that you read the following information carefully. If you have any queries, or you do not understand any of the information, you should speak to your dealer before you proceed any further with your application. Your dealer has to confirm your understanding and acceptance of the rules in order to allow the application to proceed.

## Statement of responsibilities

I understand and confirm that I will abide by the following rules throughout the lease agreement:

- The car will only be used for the benefit of the disabled customer.
- The car must not be used for commercial purposes e.g. as a taxi or delivery vehicle.
- The car will be kept at the address provided.
- The car will only be driven by the drivers approved and listed on the Certificate of Motor Insurance.
- All drivers must have a legally valid driving licence.
- I will notify Motability Operations Ltd or any of their relevant partners of any change in circumstances that may affect the above.

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## Suitability (dealer to complete)

### Customer suitability

Please tick to confirm the following:

- The recipient has at least 12 months outstanding on their allowance.
- The recipient/appointee is aware that in the event of the allowance is stopped, the contract will end and the car will need to be returned.
- The recipient/appointee is aware that only cars with an ABI grouping of 16 or under and brake horse power of 120bhp or lower are available for drivers aged under 25. This includes any nominated drivers.

### Nominated driver suitability

Please tick to confirm the following:

- The recipient/appointee is aware that any proposed nominated drivers aged under 21 must live with the customer in order to be eligible as a nominated driver on the policy.
- The recipient/appointee has selected a car that meets the requirements of any driving licence restrictions.

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## Car suitability (dealer to complete)

The recipient/appointee must confirm that all of the following questions have been considered before placing the order on behalf of the customer. If a car becomes unsuitable during the lease, the answers to these questions may be reviewed.

1. The recipient/appointee is happy with the accessibility and comfort of the car? This includes, but is not limited to:
  - a. Electric windows and mirrors
  - b. Air conditioning
  - c. Width of door openings
  - d. Comfortable seat and seating position
  - e. Suitable door sill height
  - f. Suitable door handle design
  - g. Suitable boot lid or hatchback opening
  - h. Suitable size and seating
  - i. Suitable controls e.g. ignition, handbrake
  - j. Transmission (manual/automatic/semi-automatic)

Yes  No

2. The recipient/appointee is happy that the car can accommodate relevant mobility aids such as wheelchairs, scooters or any other required equipment? This may include:
- a. The ability to safely and securely stow any mobility aids
  - b. The possible benefit of an adaptation such as a hoist
  - c. The possibility that an additional person may be required to help stow mobility aids

Yes  No

3. The recipient/appointee is aware of the availability of adaptations that can help with:
- a. Getting in and out of the car
  - b. Driving the car
  - c. Stowing wheelchairs and scooters

Yes  No

If the customer is interested in receiving more information about adaptations please contact a Motability Scheme adaptation installer. Details available at [motability.co.uk/adaptations](http://motability.co.uk/adaptations) or telephone **0300 456 4566**.

4. The recipient/appointee is happy that they are able to afford the associated cost of leasing the car. Please ensure that they have considered:
- a. The relinquishment of their allowance
  - b. Additional mileage costs over the allowance
  - c. Fuel
  - d. Insurance excess
  - e. Uninsured damage
  - f. The cost of any chargeable adaptations

Yes  No

5. The recipient/appointee is happy that they are able to afford the Advance Payment (if applicable)

Yes  No

### Adaptation suitability (dealer to complete if applicable)

1. Has the suitability of the chosen car been considered for the required adaptations?

Yes  No

2. Has the recipient/appointee discussed the chosen adaptations with the installer?

Yes  No

3. If a boot hoist has been chosen, the appointee/recipient confirms they understand the potential impact on the chosen vehicle's seating configuration when the hoist is in operation.

Yes  No  N/A

4. If driving controls have been chosen e.g. mechanical hand controls, the appointee/recipient confirms they are comfortable with their operation and can use them in a safe manner remaining in control of the vehicle at all times.

Yes  No  N/A

5. The required adaptations have been selected to meet any driving licence restrictions.

Yes  No  N/A

### Data Protection (customer to review all information completed above)

By signing this I acknowledge that Motability Operations Ltd will disclose personal information relevant to this application to the Department for Work and Pensions (DWP), Veterans UK and trusted third parties

who provide services to our customers. For further information on how we collect, store and process your personal information please see our Privacy Notice at [motability.co.uk/privacynotice](http://motability.co.uk/privacynotice).

**Customer Signature:**

**Date:**

**Nominated Driver Signature (if present\*):**

**Date:**

**Nominated Driver Signature (if present\*):**

**Date:**

**Dealer Signature:**

**Date:**

\*If proposed nominated drivers are not present at the time of application they must have completed a Driver Fair Processing Declaration Form.

**Motability Scheme dealer: Please give a photocopy of this completed form to the customer for their records and keep the original document in your customer file. Do not send completed forms to Motability Operations Ltd.**