

# Statement of responsibilities and suitability confirmation

The Motability Scheme provides affordable, worry-free motoring for our disabled customers. This is only possible through customers following a few simple rules.

Before placing your order for a Wheelchair Accessible Vehicle (WAV), it is important that you read the following information carefully. If you have any queries, or you do not understand any of the information, you should speak to your dealer before you proceed any further with your application. Your dealer has to confirm your understanding and acceptance of the rules in order to allow the application to proceed.

## Statement of responsibilities

I understand and confirm that I will abide by the following rules throughout the lease agreement:

- The WAV will only be used for the benefit of the disabled customer.
- The WAV must not be used for commercial purposes e.g. as a taxi or delivery vehicle.
- The WAV will be kept at the address provided.
- The WAV will only be driven by the drivers approved and listed on the Certificate of Motor Insurance.
- All drivers must have a legally valid driving licence.
- I will notify Motability Operations Ltd or any of their relevant partners of any change in circumstances that may affect the above.

## Suitability (WAV supplier to complete)

### Customer suitability

Please tick to confirm the following:

- The recipient has at least 12 months outstanding on their allowance.
- The recipient/appointee is aware that in the event of the allowance being stopped, the contract will end and the WAV will need to be returned.

### Nominated driver suitability

Please tick to confirm the following:

- The recipient/appointee is aware that all named drivers added to the policy at the point of application or during the lease, should live within five miles of your address. Although we will consider requests outside of this range where it's essential to support their needs.
- The recipient/appointee is aware that any proposed nominated drivers aged under 21 must live with the customer in order to be eligible as a nominated driver on the policy.
- The recipient/appointee has selected a WAV that meets the requirements of any driving license restrictions.

## WAV suitability (WAV supplier to complete)

1. The recipient/appointee is satisfied that they have received a demonstration. This includes but is not limited to:
  - a. A thorough test drive
  - b. Full operation of the wheelchair tie down system
  - c. Full operation of the ramp/lift to allow access to the vehicle

Yes  No

2. The recipient/appointee and nominated drivers have considered all aspects of the vehicle and conversion and are satisfied that the WAV is suitable for their needs. This includes but is not limited to:

- a. The vehicle size and space and the position of the wheelchair inside
- b. The conversion features of the vehicle such as lift or ramp and wheelchair tie downs
- c. Typical journeys and where the vehicle will be parked

Yes  No

3. The recipient/appointee is happy that they are able to afford the associated cost of leasing the vehicle.

Please ensure that they have considered:

- a. The relinquishment of their benefit
- b. Additional mileage costs over the allowance
- c. Fuel
- d. Insurance excess
- e. Uninsured damage

Yes  No

4. The recipient/appointee is happy that they are able to afford the Advance Payment (if applicable)

Yes  No

### Data Protection (customer to review all information completed above)

By signing this I acknowledge that Motability Operations Ltd will disclose personal information relevant to this application to the Department for Work and Pensions (DWP), Veterans UK and trusted third parties

who provide services to our customers. For further information on how we collect, store and process your personal information please see our Privacy Notice at [motability.co.uk/privacynotice](http://motability.co.uk/privacynotice).

**Customer Signature:**

**Date:**

/ / 

**Nominated Driver Signature (if present\*):**

**Date:**

/ / 

**Nominated Driver Signature (if present\*):**

**Date:**

/ / 

**WAV Supplier Signature:**

**Date:**

/ / 

\*If proposed nominated drivers are not present at the time of application they must have completed a Driver Fair Processing Declaration Form.

**WAV Supplier: Please give a photocopy of this completed form to the customer for their records and keep the original document in your customer file. Do not send completed forms to Motability Operations Ltd.**